

The Principal
Army Public School
Jammu Cantt
R/Madam

Subject :- Leave application for (Urgent Work/ Medical/ Occasion).

My Son/Daughter will/could not attend the School from _____ to _____ due to (reason)

I request you to grant leave for ____ day/days.

From

Father's Name : _____ Sign. _____

Address : _____

Mb No. : _____

Student's Detail

Name : _____

Class : _____ Section : _____

Roll No. : _____

Adm No. : _____

Class Teacher's Signature

Date : _____

Remarks:

Principal's Signature

Date : _____

Sanctioned / Not Sanctioned

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